**J M O'Hara Research Fund**

**Information and Application for Grant 2019**

*Please note: Applications for grants must be submitted by 4.00pm on Wednesday 31 July 2019. Late applications will not be accepted under any circumstances.*

1. Applications for grants must be submitted on the following form

Applications are to be emailed to:

The Secretary

Pharmaceutical Society of Western Australia

general@pswa.org.au

1. The applicant and principal researchers must be members of the Pharmaceutical Society of Western Australia (PSWA), must reside in Western Australia and must maintain membership throughout the tenure of the grant. The research project must also be based in Western Australia.
2. The role of the applicant must be clearly distinguished from that of others involved in the project.
3. Applications may be made to wholly or partly fund a project. The maximum amount of any grant that may be requested is **$40,000** net of GST. i.e. funds available for actual project costs. The PSWA may decide to provide a lower amount of funding than is requested by the applicant. All decisions made by the PSWA in respect of providing grants to applicants are final. Up to 10 % of the total grant will be withheld until completion and receipt of the final report.
4. The PSWA may source an independent referee to review the application.
5. Successful applicants must take up the grant within 12 months of being notified of the approval of their application. If this does not occur the grant will lapse.
6. Every grant will be subject to a date for completion of the project and the provision of a final report to the PSWA. These dates may not be extended unless the permission of the PSWA has been sought and granted. The completion date will be twelve months following the issue of the first instalment of the payment of the grant.
7. The final report shall include a summary of results in layman’s terms, to be used to inform PSWA Members and other stakeholders on the outcome of the work (approximately 350 words). A detailed report that is suitable for submission to an appropriate journal is required indicating the project’s findings, the achievement of its aims and an indication of how the findings will benefit the Pharmacy profession and/or health outcomes of the Western Australian population. A copy of every publication and abstract from related conference presentations arising from a funded project shall be provided to the PSWA.
8. The applicant must provide any progress reports required by the PSWA in respect of a funded project. Where the timeline for a project is expected to be 12 months or more the PSWA will require progress reports to be submitted every 6 months.
9. No part of any grant may be paid to an educational institution by way of an infrastructure levy or any similar charge.
10. Payment of the grant is dependent on providing evidence of ethics approval.
11. The maximum amount granted for dissemination costs is limited to 4% of the total grant however, applicants may make application for an amount up to $5000 if exceptional circumstances exist that will significantly enhance the promotion of research outcomes.
12. Grant recipients may not make substantial changes to a funded project without the approval in writing of the PSWA. If during the course of a funded project it becomes apparent that significant changes may be necessary the PSWA must be informed immediately in writing.
13. Every presentation arising from a funded project which is made at a scientific or professional meeting or conference, and every publication arising from a funded project shall duly acknowledge the support of the J M O’Hara Research Fund (JMOHRF) and the Pharmaceutical Society of Western Australia.
14. The PSWA reserves the right to report all or any part of the findings arising from a funded project and may request that grant recipients present their findings at appropriate forums.
15. The PSWA reserves the right to place any other conditions on a grant that it considers necessary. For example, the PSWA may decide that a grant is to be used to fund a particular aspect of a project, such as the purchase of equipment.
16. The applicant agrees that failure to comply with these and any other conditions placed on the grant by the PSWA may result in termination of the grant and the recipient becoming immediately liable to repay all funds received.

**Intellectual Property**

Intellectual Property (IP) is intangible property that attracts rights resulting from intellectual activity in fields covered by grants and assistance awarded under the JMOHRF Deed. IP includes scientific works, inventions, scientific discoveries, industrial designs and trademarks, service marks and commercial names and designations.

Ownership and the associated rights of all IP generated as a result of research assisted by the Fund will be vested in the Fund.

With the prior consent of the PSWA the IP may be made openly accessible either to the public, or through licensing or accessibility arrangements which allow for its use and re‐use, including for commercial exploitation; or protected through licensing and accessibility arrangements which provide exclusive opportunities to undertake commercial exploitation.

Fees, which must be retained and applied towards the Fund’s objects, are payable for licensing and accessibility arrangements.

Having regard to the Fund’s registration under the *Australian Charities and Not‑for‑profits Commission Act 2012*, IP generated as a result of research assisted by the Fund cannot, as a matter of law, be used in a manner that would restrict access to an invention or discovery that would benefit the general public, and simultaneously provide a private benefit to the grantee.

PSWA will not unreasonably withhold its consent for publication of research findings (a) in academic or professional media (b) for the gaining of professional qualifications or (c) for any purpose included in the Fund’s objects.

**JMOHRF Application for Grant**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Applicant’s name |  | | | |
| Address  (for correspondence) |  | | | |
| Project title |  | | | |
| Applicant's place of employment  (Name & Address) |  | | | |
| Applicant's employment title |  | | | |
| Telephone number | H | | W | M |
| Email address |  | | | |
| Year first registered as a pharmacist |  | | | |
| Amount of grant requested (ex GST) | $ | | Total project budget | $ |
| Can the grant be paid in instalments? | Yes | No | If YES indicate preferred timing of instalments, including the latest date for first payment, in the budget | |

I undertake to abide by the conditions described in the J M O’Hara Research Fund ‘Information for Applicants’ and any other conditions placed on the grant by the Pharmaceutical Society of Western Australia Inc.

Name

Signature

Date / /2019

Please complete the following information using MS Word Arial size 11 font, single spaced, justified text.

Please limit to the space allowed only. Do not alter the margins.

|  |
| --- |
| **Aim**  Please indicate the aim(s) of the research and/or the research questions |
|  |
| **Significance**  Please describe how the outcome(s) from the proposed research will benefit the profession of Pharmacy and/or the health and wellbeing of Western Australians. Comment should also be made on where this research could lead to and if it may potentially influence policy and practice guidelines. |
|  |
| **Background**  Please provide a description of the background information (with references) that has led to the proposed research. |
|  |
| **Background cont.** |
|  |
| **Research plan**  Please provide a description of how and where the proposed research will be undertaken. |
| **Research plan cont.** |
|  |
| **Research Plan cont.** |
|  |
| **Role of applicant and researchers**  Briefly describe the expected role of the applicant and all researchers involved in the project. |
|  |
| **Budget, justification and timeline**   1. List all sources of funds already available for this project, as well as other pending applications for funding of the same research. 2. List the budget items and amounts, providing a brief justification for them. 3. Provide a timeline for project activities including the proposed commencement and completion dates, and date for provision of a final report to PSWA. 4. Please indicate if GST is included in the amount of grant requested and whether the JMOHRF will be required to pay GST on any funds granted. |
|  |
| **References** (this box may be lengthened if required) |
|  |
| **Referees**  Please provide the full names and contact details of three (3) referees external to your organisation who can be contacted by the PSWA for comment on the proposed research.  Please be aware that referees will be asked to declare conflict of interests and undertake reviews following the guidelines contained in the Guide to NHMRC Peer Review 2017 (https://www.nhmrc.gov.au/book/guide-peer-review-2017). |
| 1. |
| 2. |
| 3. |

**Curriculum Vitae**

Please attach a brief CV (max two pages using same format) of the applicant and all researchers listed above. Please list only publications from the last five years, highlighting up to five that are considered the researchers most significant publications.